

**Crosswoods Homeowners Association**  
**Board of Directors Regular Session Meeting**  
**Monday, May 20, 2013 at 6pm - Crosswoods Meeting Room**

I. Preliminary

- A. Called to order at 6:00pm
- B. Directors Present: Ms. Childers, Mr. Bain, Mr. Bryson, Mr. Leach, Ms. Hauge and Mr. Straub. Not Present: Mr. Ogden
  - i. Others Present: General Manager - Paul Schorno and Admin. Asst. - Jaz Tuala.
  - ii. Members Present: Gordon Wolfe
- C. Members Forum - None.
- D. Consent Calendar (*Landscape Applications 1552 & 1556 moved to New Business*)
  - i. Committee Minutes
  - ii. ACC Applications: 3612 and 3613
  - iii. Landscape Applications: 1552-1559
  - iv. Landscape Equipment Purchase
  - v. Rental Applications

*Motion # 1 by Ms. Hauge: Amend the agenda to include under 'New Business' Landscape Application 1552 and Landscape Application 1556. Seconded by Mr. Bryson and unanimously approved.*

II. Minutes

- A. Board Minutes for April 24, 2013

*Motion # 2 by Mr. Bryson: Approve regular session minutes of April 24, 2013 as submitted. Seconded by Mr. Leach and unanimously approved.*

- B. Committee Minutes for review only - Committee minutes were reviewed with no comments.
  - i. Architectural Control - 05/07/13
  - ii. Landscape Committee - 05/14/13
  - iii. Pool Committee - 05/3/13
  - iv. Finance & Insurance - 05/15/13

III. Financials / Reports

- A. Treasurer's Report
  - i. Ms. Hauge briefly reviewed the financials and late list for April 2013.
- B. General Manager's Report
  - i. The new fence at the Main Pool has been installed and all three pools are open for the season.
  - ii. Siding repairs and the paint cycle has recommenced on Montez Court. An inspection of the homes on San Dimas Court revealed extensive repairs needed and therefore, those homes have been added to the paint schedule.
  - iii. The irrigation schedule is set for 4 days per week. The schedule may change in the future to water every other day.
- C. Work Order Report - The number of outstanding work orders continues to improve.

IV. Old Business

- A. ACC Application 3610- Deck Extension

Motion # 3 by Ms. Hauge: General Manager to contact the applicants, 6918 Vera Cruz Court, and request a survey be performed before further consideration of their request to extend the rear deck. Seconded by Mr. Leach and unanimously approved.

B. ACC liaison Appointment

Motion # 4 by Ms. Hauge: Reappoint Director Jim Bryson as the liaison to the ACC. Seconded by Mr. Leach and unanimously approved.

C. Coyote Concerns.

- i. This item was tabled for further review and research on a policy.

V. New Business

A. Legal Services Agreement

Motion # 5 by Mr. Leach: Approve the renewal of the Legal Services Agreement between Crosswoods HOA and Baydaline & Jacobsen LLP, in the amount of \$2,250. Agreement is effective May 1, 2013 and shall expire on April 30, 2014. Seconded by Mr. Bain and unanimously approved.

B. Landscape Vehicle Replacement

Motion # 6 by Mr. Bain: Authorize the General Manager to purchase a replacement truck for the 1995 Dodge Pickup. Said amount not to exceed \$12,000 (plus tax and license fees).

C. Investment Subcommittee Recommendations

- i. Ms. Hauge discussed the Subcommittees laddering plans for 2014. The committee has discussed rolling over the interest income into Reserve accounts.

D. Browning Onsite Reserve Study

Motion # 7 by Mr. Bryson: Approve the contract for Browning Reserve Group, in the amount of \$4,400, to conduct an onsite reserve study. Seconded by Ms. Hauge and unanimously approved.

E. Write-Off #443 (Pg. 87)

Motion #8 by Ms. Hauge: Authorize the write-off for account 443 in the amount of \$4,011.15. Seconded by Mr. Bain and unanimously approved.

F. Landscape Application 1552

- i. Ms. Childers recused herself as this application relates to her home.

Motion #9 by Mr. Bain: Approve the recommendation of the Landscape Committee as stated on the consent calendar for May 20, 2013. Seconded by Mr. Leach and unanimously approved.

G. Landscape Application 1556

- i. Ms. Childers recused herself as this application relates to her daughter's home.

Motion #10 by Mr. Leach: Approve the recommendation of the Landscape Committee as stated on the consent calendar for May 20, 2013. Seconded by Mr. Bain and unanimously approved.

VI. Adjourn at 6:48pm to Executive Session

Respectfully submitted,

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Red Straub, Secretary

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Date

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Bernida Childers, President

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Date